Resetting Your AuSDaT Password

**Step 1:** Go to [https://tool.ausdat.org.au](https://tool.ausdat.org.au) and click ‘Forgot your password’:

![Please sign in form](image)

**Step 2:** Enter your email address:

![Forgotten password form](image)

You will then see a message asking you to check your email:

![Please check your email](image)

**Step 3:** Open the “AuSDaT forgotten password” email and click on the link:

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From: no-reply-test@ausdat.org.au
To: name
Subject: AuSDaT forgotten password

Dear (name),

You are receiving this email because a request to reset your password was received.

If you did not request to have your password reset, please contact the National System Administrator at ausdat@florey.edu.au.

If you made this request please follow the instructions below:

[http://tool-test.ausdat.org.au/ausauth/forgotten/reset417757cd7b3bd8ac7-4c0a-a2e2ab-5d626ca14e41](http://tool-test.ausdat.org.au/ausauth/forgotten/reset417757cd7b3bd8ac7-4c0a-a2e2ab-5d626ca14e41)

This link will be valid for 24 hours. If clicking the link does not work, you can copy and paste the link into your browsers address bar, or retype it there.


Should you have any problems with your account please contact: ausdat@florey.edu.au.

If your query is related to Stroke Foundation Audits please contact: audit@strokefoundation.org.au

This message comes from an unmonitored mailbox. Please do not reply to this message.

Best Regards,

The AuSDaT Systems Administrator
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NB: If you do not receive this automated email within 10-15 minutes, please check your Junk/Spam folder. If it is not there, it may be blocked centrally by the hospital’s spam filter. Please ask your IT department to check if this is the case and if so to release the email.

**Step 4:** Enter a new password. Confirm the password and click reset.

![Reset password form](image)

**NB:** AuSDaT uses a new secure password technology called ‘passphrase’ and it is recommended to use a sentence that you can remember (include spaces) i.e. Secret password1

**Step 5:** You will be taken back to the login page. Enter your email address and your **NEW** password.

![Login form](image)